BRING YOUR OWN DEVICE — (BYOD)

At Brunswick Secondary College (BSC), we are aware that digital technology can provide significant benefits to students' educational opportunities. Furthermore, the teaching of cybersafe and responsible online behaviour is essential to the lives of students and is best taught in partnership between home and school.

As part of our commitment to 21st century teaching and learning excellence, Brunswick Secondary College has two BYOD programs.

- The first program is where several different suitable devices for educational purposes were selected based on durability and reputation are available on the JBEducation portal (JB Hi-Fi Solutions BYOD (jbeducation.com.au)
  - School Code: BRUNSWICKSC2024.
- The second option is where students can bring a device (BYOD) of their choice and will be permitted for use within the school.

The IT staff will connect the device to the wireless network providing access to network resources. If the device has not been purchased through the portal the IT staff are limited in software and hardware support that they can provide.

IT SUPPORT FOR PERSONAL DEVICES

Our IT staff will connect the device to the school's wireless network, providing students with access to network resources where applicable, however the IT staff will be unable to repair or provide warranty services. Technical support will be limited to providing access to the wireless network and approved software.

Students who bring a personal device to school are **expected** to:

- Bring an acceptable device that should meet the minimum specifications as outlined below
- Ensure their device is working correctly.
- Prepare the device for use at school. See 'Preparing the device' for details
- Ensure their device is charged every day and it has sufficient battery to work in all classes
- Ensure their device does not contain any inappropriate or offensive content, or any content which they would not be comfortable for a teacher or parent to see.
- Students are expected to show any content on their device to teachers if requested.
- Only use their device for school related educational purposes while at school
- Keep their device securely locked in their locker when not in use.
- Take full responsibility for the safety and security of their device at all times
- Use their device in accordance with the 'Acceptable Users Agreement'. All students and parents will have to sign this document to get access to the school network

DEVICE RECOMMENDATIONS

Your Computer must meet or exceed these requirements to effectively use on the schools' network.

- Have a battery life of at least 5 hours
- Be able to run the latest version operating systems
- Have a physical keyboard (i.e., **not** an on-screen keyboard)
- Have a screen size: 11.6" or greater
- Have wireless connectivity. Devices Must support 2.4 and/or 5Ghz wireless
- Have a working camera and microphone and a stylus or touch screen can also be helpful
- Have all information backed up and ready for the new image where applicable. The 'image' is the suite of programs and digital software used by the school. Any loss of information is not the responsibility of staff

PREPARATION
HOW TO PREPARE YOUR DEVICE TO HAVE WI-FI AND PRINTER ACCESS AT SCHOOL

- Ensure the device is functioning correctly, and the student is comfortable using it
- Ensure there are no passwords which will prevent the student from using the computer or change its configuration (e.g., connecting to a wireless network)
- Remove any software (e.g., games, VPN) which might distract the student
- Ensure the device has up-to-date antivirus software
- Ensure Antivirus is installed
- Label the device with the student's name
- Ensure that all information has been backed up externally to ensure that no information is lost. Use of the schools OneDrive is recommended
- Ensure the device is fully charged

CLOUD COMPUTING

- Students will be provided access to a range of Microsoft products including OneDrive and Teams which allows them to store content online
- It is recommended that students utilise OneDrive for their documents as, in the event of catastrophic failure, all work will be retrievable on command
- The school will not engage in extensive data recovery when these cloud services are available to all students

BYOD

Please complete this form and submit to the General Office.

Once the form has been approved the student will receive a slip to take with your device to the ICT office where staff will arrange for your computer will be given access to the school network.

Student Name:		Homegroup	Student Code
Parent Name	Parent Tel		
Parent email			

DEVICE DETAILS

Brand	Model (name/number)
Serial Number (if available)	
DEVICE USER NAME	DEVICE PASSWORD
BSC USER NAME	BSC PASSWORD

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IT SERVICE SHEET

GENERAL OFFICE TO COMPLETE

☐ BYOD: Brand/Model detail supplied, passwords supplied
☐ ICT Acceptable Use Agreement completed , signed & recorded

IT OFFICE TO COMPLETE

DATA	Service Tag	Case Ref
	Username:	Password: